

EDITORIAL POLICY

PRESENTATION

Tumbaga is an academic Colombian journal of the Faculties of Science, Forestry Engineering, Agronomic Engineering and Veterinary Medicine and Zootechnics of the University of Tolima. Its main objective is the dissemination of scientific knowledge resulting from research conducted by researchers, its official language will be English; The themes correspond to the guidelines included in the UNESCO thesaurus: Natural Sciences, Agricultural Sciences, Earth Sciences and the Environment, Engineering and Technology. The journal is published annually in the month of October; the articles are received throughout the year, as well as editorial efforts for publication. The journal is aimed at professionals, teachers, researchers and students in training of the mentioned areas.

1. The official language of the journal is English (American)
2. The following types of documents will be published:
 - Scientific and technological research articles that present, in a detailed manner, the original results of research projects in English, these will have the following sections:
 - a) Title in English and Spanish
 - b) Full names of the authors
 - c) Abstract in English and Spanish
 - d) Keywords in English and Spanish
 - e) Institutional affiliation of each author and the main contact's email
 - f) Introduction
 - g) Materials and methods
 - h) Results and Discussion
 - i) Conclusions
 - j) Acknowledgments (optional)
 - k) Financing (optional)
 - l) Bibliography
 - Reflective articles derived from research results from an analytical, interpretative or critical perspective of the author, on a specific theme, using original sources.
 - a) Title in English
 - b) Full names of the authors
 - c) Abstract in English and Spanish
 - d) Keywords in English and Spanish

- e) Institutional affiliation of each author and the main contact's email
- f) Introduction
- g) Topics to be developed
- h) Conclusions
- i) Bibliography

Review articles prepared based on a research, where the results scientific or technological result published or unpublished are analyzed, systematized and integrated; in order to account for the progress and development trends. It is characterized by a careful bibliographic review of at least 50 references in the English language.

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- Technical notes: refers to the presentation of writings on a particular topic in which practical applications are reported. The purpose of this section is to provide the reader with practical tools (protocols, methodologies, recipes, etc.) for the development of intervention or research processes in animal science and livestock production.
- Clinical Cases: It refers to the presentation and discussion of a clinical case that is important for the academic and / or scientific community, this case must also be properly documented with a minimum of 15 current and pertinent bibliographical citations. It will be adjusted for the presentation as indicated for the original articles. They should contain the following parts: Summary, Introduction, Materials and Methods (evaluation of the patient, anamnesis, findings of the physical examination, diagnostic plan, therapeutic plan, evolution data), discussion and results and conclusions.

Short articles, case reports, reviews of topics, translations, reflection documents not derived from research will also be published. The articles must be related to the areas defined by the journal.

3. Editorial Review and Publication Approval.

All the received articles will be evaluated in the first instance by the editorial committee, the articles that comply with the standards of the journal, will be sent to review at least one external referee; This is chosen for his/her competences in the subject of the manuscript. The identity of authors and referees will be kept confidential, articles that do not comply with the standards will be returned to their authors. The editors will keep the authors informed about the reception of articles, the recommendations given by the referees and the final decision about their publication. The acceptance of the submitted manuscripts will depend on the scientific merits of the same; the date of publication will be subject to the dates of reception and to the availability of space in the journal.

4..The articles must be original and unpublished, and should not be evaluated in other journals. The Editorial Committee will consider the re-publication of translations or articles when they are of great relevance and have been published in journals of difficult access in the media with their due publication permits.

5. Policy on copyright. The authors who publish in the journal are covered by the creative commons 3.0 license code of non-commercial attribution without derivatives and equal share.

None of the Faculties, are responsible for the concepts issued in the published articles, whose responsibility will be entirely of the author.

6. Ethics in the publication (consult document Code of Bioethics of the University of Tolima). Submitting an article means that it has not been published and that it is not being presented at the same time for publication in any other way (except thesis and degree works) or in another language. Submission for publication purposes is the knowledge of all authors. Non-compliance violates national ethics policies. The material published in the experimental journal reflects the views of the authors and not the opinions of the editorial board of the journal. Articles about experimentation that do not have the respective permits will not be published. After the document has been accepted, all authors must sign a publishing agreement. An email will be sent to the correspondence author confirming that the document was received with a copy of the publication agreement or its respective link. Appropriate authorization must be requested to the editorial board of Bitácora Experimental to reproduce the content of a published article.

7. Conflict of interests. The authors must declare that they do not have any potential or real conflict, of a financial, personal or any other type, with other people or organizations that may negatively influence the work carried out.

8. The maximum length of the article should be 24 pages in letter size (8.5 x 11.0 inches), double-spaced, font Times New Roman 12 and the left and the right margins must be 3 cm. In case of review articles, the maximum length will be 35 pages.

9. The articles will include the following sections: title, authors (surname, name, institution, email of the author for correspondence), key words or phrases (five according to the categories of the International Nomenclature of UNESCO), summary (with a maximum extension of 250 words), introduction, development (in the case of a research article, it will include methodology, results and analysis thereof), conclusions and bibliography (according to APA standards).

10. Articles must be sent in Word, when they include mathematical expressions in LaTeX format.

11. When the articles contain images, they must be sent separately, in a minimum resolution of 300 dpi, and in jpg, bmp or tiff formats, indicating the name of each file and the title that corresponds to the image in the article. The text file corresponding to the article may or may not contain the images, as long as it clearly indicates its location, and it includes the respective legends or graphic feet. Tables and graphs should be submitted in extensions xls or doc. Acclabs or Chemdraw should be used for chemical structures. The complementary material will be received in PDF, Excel and in CSF format.

12. All articles will be submitted to a preliminary review by the Editorial Committee, in which the adequacy to the publication policies will be analyzed, and later they will be sent to academic peers for their evaluation according to the following criteria: originality, clarity and coherence, interest, relevance and importance of the topic, scientific level -level of conceptualization-, and contributions to scientific training

13. The articles will be permanently received at the electronic address tumbaga@ut.edu.co, The author must fill out the attached forms for the article submission and send the corresponding file without including his personal data, to facilitate the evaluation process.

14. The Journal will be distributed digitally and it will be on the platforms OJS and E-book. Those interested in subscribing can complete this procedure on the platforms.

15. The periodicity of the Journal will be annual.

16. Sections of the journal:

- Mathematics and Physics
- Biology and chemistry
- Agroforestry Sciences
- Agronomy
- Environmental Sciences
- Animal Sciences

We are confident that the dissemination of the product of your research through our journal will offer great personal and academic satisfaction for our community. Therefore, we invite you to take an active part in its development.

Best regard,

Members of the Editorial Committee of the Journal.